

Consumer Fee Waiver Declaration

Confidential submission to case administration only. Do not serve this declaration on an opposing party or include it in shared case submissions.

Statutory fee waiver notice

Code of Civil Procedure section 1284.3 requires waiver of fees and costs assessed by a private arbitration company, excluding arbitrator fees, for an indigent consumer in a qualifying consumer arbitration. The threshold is gross monthly income below 300 percent of the federal poverty guidelines. A sworn declaration stating monthly income and household size is sufficient; additional financial proof may not be required.

Information obtained about the consumer's identity, financial condition, income, wealth, or fee waiver request is confidential and may not be disclosed to an adverse party or a nonparty to the arbitration, subject to the statute's requirements concerning the number of waiver requests received or granted and the total amount of fees waived. It requests the applicable provider fee waiver and does not change the merits of the dispute or create an obligation to arbitrate. Mandatory fee allocation or other protections may also apply independently of this request.

1. Consumer and matter

Consumer legal name / matter and case number

Private contact information for case administration

Gross monthly income from all sources (\$ per month)

Number of persons in household

2. Declaration

I request the fee waiver available to an indigent consumer under Code of Civil Procedure section 1284.3. The income and household information stated above is true and complete. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Place of execution (city and state) / date

Declarant signature / printed name

Use an appropriate signing method after completing the declaration. Do not attach bank statements, tax returns, or other financial proof; the statute permits the sworn declaration without additional proof.

3. Private administrative acknowledgment

Date received / responsible coordinator / determination and notice date

Provider fees and costs waived / any clarification concerning charges outside statutory scope

Administrative notes must preserve the confidentiality of the consumer's income declaration. The provider should confirm the current federal poverty guideline applicable to the household before deciding eligibility.

Authorities and scope

California Code of Civil Procedure § 1284.3